

USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 21 JANUARY 2000

CEFMS:

a. We released a revision to the "CIVIL Cost of Doing Business Report", which calculates the A-E Contracting Out Percentage in accordance with new guidelines published by HQ USACE in December 1999. The new guidelines require districts to use a new standard resource code (DFC-CONTR) when brokering work between districts.

b. We released a new report, which provides detailed information to users on the CIVIL Cost of Doing Business report. Users can now obtain a listing of detailed information for the cost records, which appear in the "Summary on the Cost of Doing Business Report". With this information available the user can identify which organizations or team members are affecting factors such as TLM, Chargeability, Overhead Rates, A-E Contracting Out Percentage, and initiate corrective actions if warranted. (NOTE: A similar report is currently under development for the "MILITARY Cost of Doing Business Report".)

c. We hosted a two-day meeting with the contractor responsible for programming the operating budget reports. The purpose of the meeting was to identify how we will re-write the budgeted Vs actual obligation reports in the Operating Budget Module. We will be able to provide accurate reports without creating new tables, or using PFY Undelivered Order balances (which we originally talked about last summer). Tentative target date for initial fielding of the revised reports: 30 Jun 00. These reports have received visibility at the Headquarters level- Nancy Gulliams.

Other CEFMS Issues:

(1) Released two new reports to aid in reconciling construction-in-progress (CIP) accounts.

(2) Released two new reports to assist in the CFO Eliminating Entries for Business Partners: (a). CFOAPAYE - Accounts Payable Elimination's; (2) CFOARECE - Accounts Receivable Elimination's

(3) We had discussions with Omaha District, Headquarters F&A and the Environmental Protection Agency on EPA Direct Fund Site Reporting Data for eliminating entries on EPA's CFO Statements.

(4) We are researching the requirements for developing a report for Warehouse/Inventory CMR indicators with Headquarters Logistics personnel.

(5) We are continuing to work on general ledger correlation revisions to facilitate easier retrieval of data for the CFO Statements.

(6) We are working the final revisions to the Statement of Net Cost Report by Business Lines for Civil Works. This is the document we committed to develop for them to gain their support for us producing the "official" CFO statements from the General Ledgers.

(7) We are developing the corrective "scripts" to expense the residual balances of GSA Rental Advances as per CEFC letter dated 7 Jan 00, revised 18 Jan 00. These "scripts" will be processed the week of 24 Jan.

(8) We are continuing to address the CEFMS/ORACLE security issues raised by GAO/PWC audit.

PROBLEM REPORTS/IMBALANCES:

a. The open problem report inventory is 809 versus 807 on the last report. The inventory includes 88 Priority #1 problem reports. The open inventory also includes 11 problem reports related to the CEFMS Modernization/GUI work management effort.

b. Forty-seven (47) of the sixty-two active databases have no imbalances, nine (9) have one, one (1) has two, four (4) have three, and one site has four, the highest number of imbalances. The grand total of database imbalances across the system is 27 versus 51 on the last report. This report reflects the super effort that is being applied, the results being achieved, and the maturity of the system.

ACCOUNTING OPERATIONS:

CONSOLIDATION OF OPERATING FINANCE AND ACCOUNTING FUNCTIONS:

UPCOMING CONSOLIDATIONS:

----CURRENT SCHEDULE COMPLETE----

NUMBER AND LOCATION OF ON BOARD PERSONNEL:

<u>LOCATION:</u>	<u>NUMBER:</u>
------------------	----------------

Huntsville	26
Millington	290
Washington	1
Other	1
DA Interns (Millington)	2
Total	320

DISBURSING WORKLOAD DATA:

PAYMENTS	As of 12/31/99	Current Month	Year To Date
BY CHECK:			
Checks Issued	82,369	14,363	96,732
Percent of Total	53%	58%	53%
Dollar Amount	\$981,583,812	\$163,780,738	\$1,145,364,550
BY EFT:			
Transfers Made	74,260	10,294	84,554
Percent of Total	47%	42%	47%
Dollar Amount	\$1,405,506,580	\$213,877,090	\$1,619,383,670

OTHER UFC ISSUES:

a. The UFC has generated approximately 3,000 W-2's from IATS that must be mailed NLT 31 January 2000. We are in the process of reconciling those generated W-2's to manual work papers maintained to ensure we balance with the IRS quarterly 941 and taxes withheld and deposited with the IRS. At this time, we anticipate correcting any errors identified and mailing all required W-2's NLT than 31 January.

b. A major update to CEFMS programs that generates 1099's has recently been released by the CEFMS Team. We estimate that the UFC will generate 30 to 40 thousand 1099's and mail them on 27 January 2000. The CEFMS program changes coupled with the UFC sorting and envelop stuffing equipment should significantly reduce overtime required to generate and mail 1099's this year versus January 1999.

c. Releasing the final version of the CFO statements to OSD is on hold awaiting final determination by auditors on the reporting or eliminating Transfers In and Transfers Out. Transfer In and Transfer Out deal both with Contributed Funds (96X8862) and Federal Appropriation that transfers projects to state and municipalities upon completion of construction. The USACE also has a large dollar volume of Transferred In assets based on the emphasis of recording all know assets during this FY. We think the final submission will be delayed until Monday

24 January 2000.

d. The UFC has taken measures to strengthen our security measures especially in the disbursing area and the protection of CEFMS passwords, PINs and electronic signature cards. All disbursing employees were instructed on proper security procedures for the area and security objectives were added to job performance standards. All UFC employees were advised and instructed on safeguarding of CEFMS electronic signature card, PINs and password. Our DSO's are periodically performing random checks to ensure all employees are conforming to the heightened security measures.

e. On 25 January 2000 the UFC will conduct a Career Day for the Millington High School as part of our Adopt-a-School Program. About 40 students will be at the UFC that morning and receive training and advice on topics such as completion of job applications and job interview techniques. A select group of honor students will also participate in the Career Day. These students will be paired with UFC managers and given a firsthand view of the typical responsibilities/day-in-the-life of a professional level employee at the UFC.

f. We have begun the first FY00 joint review of commitments and obligations recorded on the Finance Center CEFMS database. Anticipated completion of the review is 4 February 2000. We expect less effort to be required this year in conducting these reviews, since we now perform a review/follow-up of open commitments on a monthly basis.